

BOARD OF SELECTMEN

Tuesday, April 23, 2019

The Board of Selectmen met on Tuesday, March 26, 2019 at 7:00 p.m. at the Town Hall (Clark Room). Those present were Chairman Nathan Brown, Kate Reid, Luke Ascolillo, Alan Lewis and Kerry Kissinger.

Community Input:

Launa Zimmario with the Carlisle Household Recycling Committee (CHRC) followed up on the CHRC's recommendations to the Board of Selectmen to implement a phased approach to changes of the Town's solid waste disposal program. One of the top priority items is to implement a town-wide composting program. Ms. Zimmario explained that there is grant funding available which would cover 2 months. She requested that the selectmen notify the CHRC regarding its preference to seek grant funding now or wait.

Deborah Bentley (Heald Rd) – It's been 10 years since the establishment of the Carlisle Energy Task Force. To date, the committee has reduced the operational costs by \$130,000 (0.01). Ms. Bentley explained that she was concerned that CETF was not consulted on the April 29, 2019 Town Meeting Warrant Article 14 and Article 15 regarding energy efficiency of large purchases and continued efforts to reduce the Town's carbon footprint.

Carlisle Community Trails Day Challenge:

The Board of Selectmen met with David Freedman from the Carlisle Conservation Foundation and Wayne Davis from the Carlisle Trails Committee announced the 1st annual Carlisle Community Trails Day Challenge to be held on Saturday, May 18, 2019.

All Carlisle individuals, families, neighborhoods, school classes and community groups are invited to get together and claim one of the 26 trail walks posted online at www.carlisletrailsday.org. Since 1985, the Carlisle Trails Committee has been making Carlisle's natural places available to the public for their education, enjoyment and appreciation by building and maintaining over 56 miles of trails throughout the Town.

On the motion made by Kate Reid and seconded by Kerry Kissinger, it was unanimously **VOTED** that the Board of Selectmen of the Town of Carlisle, Massachusetts declare Saturday, May 18, 2019 to be "Carlisle Community Trails Day" and encourage all residents to participate in the Trails Day activities, share the experience with family and/or some new or old friends, and strengthen our collective commitment to preserving the natural, scenic, and recreational qualities of our Town.

Approve Conservation Restriction to Carlisle Conservation Foundation:

767 Bedford Road (Lots 1 and 2)

On the motion made by Alan Lewis and seconded by Luke Ascolillo, it was unanimously **VOTED** that the Board of Selectmen approve the grant of Conservation Restriction to Carlisle Conservation Foundation, Inc. from the Town of Carlisle Massachusetts, acting by and through its Conservation Commission pursuant to MGL c. 184, Section 31, 32 and 33 MGL c. 44B, the Community Preservation Act for the 4.01 acre parcel of land and a 2.04-acre parcel on land shown as Lot 1 and 2 on a plan entitled "Plan of Land in Carlisle, Massachusetts for Woodward, and dated December 1, 2015 revised January 8, 2016.

2019 Annual Town Meeting:

Review ATM motions/Vote positions/Warrant Article Assignments

The Board of Selectmen met with Town Moderator Wayne Davis, Town Clerk Mary DeAlderete and the Finance Director Bonnie Holston.

The Finance Committee held the FY20 Budget Hearing on 4/22/2019 and took positions on the following financial articles:

FinCom supports

Warrant Article 9

Warrant Article 10

Warrant Article 11

Warrant Article 14

FinCom does not support

Warrant Article 31

Article 10 FY20 Operating Budget

Article 12 Funding for Town Master Plan

On the motion made by Alan Lewis and seconded by Kate Reid it was unanimously **VOTED** to recommend Article 12 – Master Plan Funding.

Article 15 Municipal Facilities

..... sum of \$392,610 for facilities maintenance and improvement projects to the: Town Hall, Fire Station, Police Station, and Department of Public Works facilities, all of which projects are expected to be completed by June 30, 2022.

<u>Project</u>	<u>Estimated</u>	<u>Site</u>
A. Domestic hot water mixing valves	\$1,400	Police
B. Remove underground fuel tank for generator	\$50,000	Fire
C. Replace DPW salt shed	\$120,000	DPW
D. Trailer for office/accessibility/break needs	\$120,000	DPW
E. New Septic system	\$50,000	DPW
 Total for all projects:	 \$341,400	
F. Contingency (15%) for all projects:	\$51,210	
Grand total with contingency:	\$392,610	

On the motion made by Alan Lewis and seconded by Luke Ascolillo it was unanimously **VOTED** to support Items A and B (Hot water mixing valves, Generator fuel tank).

On the motion made by Luke Ascolillo and seconded by Kerry Kissinger it was **VOTED** (3-2) not to support Item C. (New salt shed).

On the motion made by Alan Lewis and seconded by Kate Reid it was **VOTED** (3-2) to support Items D and E. (DPW trailer, New septic system).

It was further agreed to have three separate motions for Article 15 as follows:

1st motion to recommend Items A and B.

2nd motion not to support Item C.

3rd motion to recommend Items D and E

Article 18 – Amend the Carlisle Zoning Bylaws

On the motion made by Alan Lewis and seconded by Luke Ascolillo it was **VOTED** (3-2) to recommend Article 18 – To amend the Town of Carlisle Zoning Bylaws establishing a ban commercial marijuana sales.

Article 26 - CPS Parking Lot

On the motion made by Alan Lewis and seconded by Luke Ascolillo it was unanimously **VOTED** to recommend Article 26 – Carlisle Public School Parking Lot

Article 30 - Funding for Spalding Field Study

On the motion made by Kate Reid and seconded by Luke Ascolillo it was unanimously **VOTED** to recommend Article 30 - Spaulding Field Feasibility Study.

Article 17 – Police Station Renovations

On the motion made by Luke Ascolillo and seconded by Kerry Kissinger it was **VOTED** (3-2) not to support Article 17 – Police Station Renovations.

If Article 12 – Master Plan Funding passes TM vote it was agreed that the Board of Selectmen will make the motion however not recommend its approval.

Town Administrator Timothy Goddard explained that the Finance Committee held the FY20 Budget Hearing last evening and approved a recommended budget for Town Meeting. The Finance Committee **VOTED** not to support the two (2) personnel requests as a matter of policy since the requests were not received prior to the deadline.

1. Conservation Commission Administrative Assistant

- Proposed Grade change from 5 to Grade 6
- Proposed increase in hours

It was the consensus of the board not to support the request of the Conservation Commission at this time pending further discussions with the Conservation Commission regarding succession planning.

On the motion of Kate Reid and seconded by Luke Ascolillo it was unanimously **VOTED** not to support the Personnel Request from Conservation Commission.

2. Assistant Town Clerk (\$5,839)

There is no proposed grade change. The requested funding would allow for complete office coverage since the Assistant Town Clerk would assume all the statutory powers of the Town Clerk in her absence.

On the motion of Kate Reid and seconded by Luke Ascolillo it was unanimously **VOTED** to support the Town Clerk's Personnel Request for additional hours to provide proper office coverage. Assistant Town Clerk would be functioning as the Town Clerk in her/her absence.

The selectmen requested that the Finance Committee be notified as soon as possible about their decision to support the requested increase to the Town Clerk's budget and respectfully request that the FY20 Operating Budget recommendation amended to include this item.

Complete Streets Implementation Committee charge:

Note: This agenda item has been rescheduled to its next meeting on May 14, 2019.

Town Administrator's Report

Town Meeting Recognition

The Board of Selectmen reviewed the draft list of individuals that will be recognized for their service to the Town at the April 29, 2019 Annual Town Meeting.

Request for approval of Planning Board Master Plan expenses

Planning Board chair Pete Gambino has requested the Board of Selectmen approval of certain Master Plan-related expenses. These funds were approved by a prior Town Meeting however approval is required by both the Board of Selectmen and Planning Board.

It was the consensus of the board that in the future, approval by the Board of Selectmen will be sought prior to committing funds.

On the motion made by Kate Reid and seconded by Kerry Kissinger, it was **VOTED** that the authorize the Planning Board to expend a not to exceed total of \$2,500.00 in funds from its "Planning-Professional" account for the purpose of materials and marketing for Master Planning- related activities.

MAPC – Support letter for increased CPA funding

The Metropolitan Planning Council (MAPC) is asking member communities to sign on to this letter to MA House Speaker DeLeo and Senate President Spilka to ask the legislature to enact changes to Registry fees in order to increase funding for the Community Preservation program.

Pilot Composting program at Transfer Station

DPW Superintendent Gary Davis has been gathering information from vendors regarding setting up a pilot composting program and he has some information to share with the Board of Selectmen and agreed to share his finding with the Board of Selectmen at a future meeting.

Meeting Schedule:

- April 29, 2019 – Annual Town Meeting, Corey Auditorium, 7:00pm /BoS Pre-Town Meeting to be posted 6:15PM in Corey Cafeteria
- May 14, 2019 – Reorganization of Board, Board/Committee reappointments
- May 28, 2019 – Regular BoS meeting

Executive Session:

Purpose: OML Exemption #3 (Litigation)

On the motion made by Luke Ascolillo and seconded by Kerry Kissinger, it was ***VOTED*** that the Board enter into executive session pursuant to MGL Ch. 30A, §21(a) paragraph (3) to discuss strategy with respect to litigation (J.J. Supple), as an open meeting may have a detrimental effect on the Town's litigating position and that afterwards the Board will not return to open session.

ROLL CALL VOTE: K. Kissinger-Aye, K. Reid-Aye, N. Brown-Aye, L. Ascolillo-Aye and A. Lewis.

Adjournment

List of documents presented at meeting:

1. Online publication "Earthworms are invading our forests" by Cary Institute of Ecosystem Studies
2. 4/29/2019 BoS Agenda – To Discuss Town Meeting Matters
3. Carlisle 2019 ATM Motions and Recommendations – Tracking sheet
4. Tax Rate Information CY 2010 to CY 2019

List of documents presented at meeting:

1. Earthworms are invading our forests – Cary Institute of Ecosystem Studies
2. 4/29/2019 BoS Agenda – To Discuss Town Meeting Matters
3. Carlisle 2019 ATM Motions and Recommendations – Tracking sheet
4. Tax Rate Information CY 2010 to CY 2019

**TOWN OF CARLISLE
BOARD OF SELECTMEN (BoS)
AGENDA***

TIME	PURPOSE
6:15p.m.	Sign Bill/Payroll Warrants Discussion of Annual Town Meeting
7:00p.m	Move to Corey Auditorium for Annual Town Meeting (Board will remain in session until the Town Meeting dissolves)

Place: Corey Building Cafeteria, Carlisle Public School

Date: Tuesday, April 29, 2019

Time: 6:15p.m.

***The meeting agenda lists all topics reasonably anticipated by the Chairman at the time of posting. Agenda times are approximate and items may be taken up out of order to facilitate the use of time.**

DOR Code	Municipality	Year	Single Family Values	Single Family Parcels	Average Single Family Value	Single Family Tax Bill*	Rank**
051	Carlisle	2010	1,263,313,400	1,638	771,254	11,276	5
051	Carlisle	2011	1,185,895,800	1,642	722,226	11,650	5
051	Carlisle	2012	1,144,166,200	1,648	694,276	11,900	5
051	Carlisle	2013	1,121,596,300	1,658	676,475	11,960	6
051	Carlisle	2014	1,136,596,300	1,664	683,051	12,732	5
051	Carlisle	2015	1,162,066,200	1,682	690,884	13,127	6
051	Carlisle	2016	1,335,892,200	1,691	790,001	13,588	6
051	Carlisle	2017	1,355,905,000	1,699	798,061	14,062	6
051	Carlisle	2018	1,381,123,700	1,707	809,094	14,701	5
051	Carlisle	2019	1,406,391,600	1,713	821,011	15,016	

*DLS does not have sufficient data to calculate an average single family tax bill for communities that have adopted the residential exemption (MGL c59:5C). **20

Carlisle 2019 Annual Town Meeting Motions - Recommendations

Article #	Selectmen			FinCom		
	Support	Not Support	No Position	Support	Not Support	No Position
1 Consent Agenda	Vote 5-0			Vote 7-0		
2 Town Reports	Vote 5-0			Vote 7-0		
3 Elected - Salaries	Vote 5-0			Vote 7-0		
4 Actuarial Valuation	Vote 5-0			Vote 7-0		
5 R.E. Tax Exemptions	Vote 5-0			Vote 7-0		
6 Chapter 90 Author.	Vote 5-0			Vote 7-0		
7 53E1/2 Rev funds	Vote 5-0			Vote 7-0		
8 PEG Access fund	Vote 5-0			Vote 7-0		
9 FY19 Transfers	Vote 5-0			Vote 7-0		Revote prior to ATM
10 FY20 Op Budget	Vote 5-0	As amended		Vote 7-0		
11 Special Approp.	Vote 5-0			Vote 7-0		
12 Master Plan funds	Vote 5-0					Defer to ATM
13 Complete Streets	Vote 5-0			Vote 5-0		
14 Long Term Caps	Vote 4-1			Vote 7-0		
15 Facilities Committee						
Motion 1 Items A+B (Hot water mix valves, fuel tank for generator)	Vote 5-0					Defer to ATM
Motion 2 Item C (Salt Shed)		Vote 3-2				Defer to ATM
Motion 3 Items D+E (Trailer, septic system)	Vote 3-2					Defer to ATM
16 Fuel Spill Remed.	Vote 5-0			Vote 5-0		
17 Police Station renov		Vote 4-1				Defer to ATM
18 Marijuana full ban	Vote 3-2					NP
19 Marijuana part. ban	Vote 5-0					NP
20 Med. Marijuana	Vote 5-0					NP
21 PSCS lease Author.	Vote 5-0					NP
22 CPC Recommend,						
Motion 1 Appropriations	Vote 5-0					NP
Motion 2 Hist. Preserv - Town Clerk	Vote 5-0					NP
Motion 3 Trails restoration	Vote 5-0					NP
Motion 4 2020 Open Space/Rec	Vote 5-0					NP
Motion 5 Greenough Dam	Vote 5-0					NP
23 Amend ROSC	Vote 5-0					NP
24 Amend Solar district	Vote 5-0					Defer to ATM
25 Auth. Solar leases	Vote 5-0					Defer to ATM
26 CPS parking lot	Vote 5-0					Defer to ATM
27 Right to Farm	Vote 5-0					NP
28 Accept C.140, s, 139	Vote 5-0					NP
29 Scenic Roads	Vote 5-0					NP
30 Spalding Field study	Vote 5-0			Vote 5-0		
31 CCRSD Cap project			NP		Vote 7-0	
32 Dissolve CHA	Vote 5-0					NP
33 Amend CPC bylaw	Vote 5-0					NP
34 Nitrogen load credit			NP			NP
35 Amend Sec. 10.1		Vote 5-0				NP

Other Board/Committee recommendations

ConsComm - Voted to support Articles 12 (Master Plan), 22-3 (Trails), 22-4 (Open Space Plan), 23 (ROSC), 24,25 (Solar), 2 (RTF)

ConsComm - Voted not to support Article 35 (Firearms & Hunting bylaw)

Carlisle Trails Committee - Vote to Support Article 12 (MP), 22-3 (Trails), 22-4, (Open Space Plan), 22-5 (Greenough Dam); Not to Support Article 35 (Firearms & Hunting Bylaw)

School Committee - Unanimous support for Articles 12, 24,25,26, 30

Historical Comm. - Unanimous support (4-0) for Articles 12, 22-4, 22-5

Planning Board - Unanimous support for Articles 2, 18, 19, 20, 22-4, 22-5, 23,29,32,33

Planning Board - 5-0 to recommend withdraw Article 27 for further study

Planning Board - 5-1 to support Article 13 (Complete Streets)

Energy Task Force - unanimous support for Articles 12, 24, 25, 26. Does not support Article 31 (CCHS).

Recreation Commission - Supports Article 22 (CPA) Motions 1-5. Unanimous support for Article 30 (Spalding)